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BSA NO:
 Date:

Company Name:

Customer Installation Address	Billing Address
Company: Account Contact Name: Contact Position: Site Name: Site Address: Email Address: Contact Tel: Company Reg. No: _____	Company / Channel: Billing Contact Name: Position: Address: Email Address: Tel: Fax:

SALESPERSON	EST DELIVERY DATE	PREFERRED DELIVERY DATE	PAYMENT METHOD	RESELLER NAME	CHANNEL/RESELLER NAME
	August	August	Invoice		

ITEM NO	NOTIFY LINK SERVICE	QTY	SETUP £	ANNUAL RENTAL £
Example	Notify Link "On Demand"	1	25	180
	One off Fees £			
	Annual Rate £			
	Total £			

This agreement constitutes a renewable Order for 12 months service. You may cancel within the first 14 days with no charge. Handset Setup charges are non refundable. All prices exclusive of VAT.



NotifyLink Business Service Agreement

Company Name:
Industry type:

Site name:
No of Employees:

CLIENT EMAIL SERVER DETAILS

Email Manufacturer:		Version:	
Mail Server DNS NAME (IF ANY) OR IP ADDRESS IF NONE EXISTS		PIM Server ADDRESS * (This is normally your webmail system).	
IMAP Port	143 or 993 or	PIM Port	443 or 80 or
IMAP SECURITY	SSL / TLS / NONE	PIM Security	SSL / TLS / NONE

* Your PIM Server details may differ depending on your email server system. If in doubt please speak to your London Web sales agent who will help you confirm details here. If you are using Groupwise, you need to put the same address you would connect using a Groupwise client, typically this is your Post Office address.

Before we provision your accounts we require you to create a test user account on your server called "londonweb" with a password "londonweb" and ensure your servers and firewalls allow connections from the IP addresses shown below for your mailserver vendor:

Gordano: **213.187.33.61 and 62**
Scalix: **213.187.33.82 and 83**

Groupwise 6.5 (not 7 or later): **213.187.33.84 and 85**
All others (including Groupwise 7 and above): **213.187.33.74 and 75**

Details of Handsets for NotifyLink Provision

FULL CONTACT / USER NAME	HANDSET MAKE & MODEL	EMAIL ADDRESS & IMAP USERNAME/WEBMAIL LOGIN (IF DIFFERENT)	BLACKBERRY PIN [^] (SEE BELOW)	MOBILE NUMBER
e.g. Fred Bloggs	Blackberry 8210	fred@bloggs.com , login fredb	12345678	07901 234 5678

[^] Only applies to Blackberry devices. The PIN can be found under Applications > Options > Status

I would like setup instructions sent to: Billing Account contact name Each individual user named in table above
 Another contact - Email address: _____

AGREEMENT

I confirm that I have read and understood the Standard Terms and Conditions of Business available separately and that, upon acceptance of this Business Service Agreement, the Company will be contractually committed to receive the Services for the minimum period identified above subject to the terms of the Standard Terms and Conditions. I have the authority of the Company to enter into a binding agreement with London Web Limited. Please note that the terms of this contract, if unsigned, remain valid for no more than one month from its date.

Name: (Block Letters)	
Position:	
Signed:	
Dated:	

THANK YOU FOR YOUR BUSINESS